

How Does Most Valuable Kids (MVK) Program Live Work?

STEP ONE: SIGN UP

- To be added to our MVK mailing list, submit a MVK Program Sign Up form and contact Jackie Pine to schedule an orientation.

STEP TWO: TICKETS!

- Tickets are available anywhere from a couple of weeks before the game to the day of the game
- Tickets to these events are free

STEP THREE: EMAILS

- A "Ticket Offer" email will be sent from me with the information, date, time, and location of the performance

STEP FOUR: RESPOND

- Email your ticket requests to: jpine@thecei-pea.org
- Please be as specific as possible, include a number of tickets needed and date preference (if more than one date is offered)
- Tickets are usually assigned on a first come, first served basis
- Reliability and punctuality also influence the decision

STEP FIVE: MAKING ARRANGEMENTS WITH YOUR STUDENTS

- Before you give the final number, verify that you can fill the request for tickets with students
- Have a waiting list in case there are last minute cancellations (and there usually are)
- More students than adults are required in every group
- A "Confirmation" email will be sent to you with the assigned number of tickets and ticket pick up information, you may have to come to our office to pick-up the tickets.
- Please reply to the confirmation email with the contact information for the lead chaperone for that performance

STEP SIX: PICK UP YOUR TICKETS

- Sometimes tickets will be left under your name at will call, other times you may have to come to our office to pick-up the tickets
- Please fax or e-mail DOE Media Consent forms for all students
- **Everyone should arrive at least 30 minutes prior to the game**

STEP SEVEN: AFTER THE SHOW

- Send your student response forms via mail, email, or fax within a week of attending a performance so that we can thank the theater.
- Please e-mail at least one photo of your group at the event.

Please call Jackie Pine at 347-514-1982 or email her at jpine@thecei-pea.org with any questions or comments